

I/14311/2025

NATIONAL INSTITUTE OF TUBERCULOSIS AND RESPIRATORY DISEASES**(Autonomous Institute under the Ministry of Health & Family Welfare, Government of India)****SRI AUROBINDO MARG, NEW DELHI - 110 030****WALK-IN-INTERVIEW**

DIRECTOR, NITRD New Delhi invites the Candidate for walk-in interview for the post **Consultant Architect (on contractual & fixed remuneration basis)** on **Thursday, 10th April 2025 at 12:00 am** in NITRD.

Detailed information of the post, qualifications, terms and conditions etc. can be obtained from Institute's website www.nitrd.nic.in /Institute's notice board. All applicants are required to visit Institute website regularly as all subsequent corrigendum/ Addendum/ Updates will only be uploaded on website.

DIRECTOR

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DIRECTOR, NITRD New Delhi invites the Candidate for walk-in interview for the post **Consultant Architect (on contractual & fixed remuneration basis)** on **Thursday, 10th April 2025 at 12:00 am** in NITRD.

1	No. of Consultant Architect (on contractual basis) to be engaged on contract basis	1
2	Age limit	Maximum of 70 years as on the last date of receiving the application
3	Place of assignment	NITRD
4	Tenure of Contract	Initially for six months; extendable for further six months subject to satisfactory performance
5	Eligibility	<ol style="list-style-type: none"> 1. Must possess Degree in Architecture. 2. Must be registered with the Indian Institute of Architects 3. Must be registered with the Council of Architecture.
6	Preferential Qualification	<ol style="list-style-type: none"> 1. Consultant must have at least 03 publications in the field of Architecture. 2. At least 20 years professional experience as an Architect.
7	Remuneration	Subject to negotiation at the time of interview.

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Scope of Work for Consultant Architect:

- I. **Intent and scope of engagement:**
The 'Consultant Architect' will be responsible for modernization, remodelling & renovation of the existing Trainees Hostel and surrounding area, including interior refurbishment and facade renovation works.
- II. **Engagement duration:**
This engagement is intended to be for a duration of six months initially, extendable till project handover with approval of competent authority
- III. **Commitment of time:**
Full time with regular site visits
- IV. **Responsibilities:**
 - a. You will be required to provide the following for the above project (approx. 3,600 sqm):
 - Concept design for refurbishment and facade renovation
 - Tender Drawings
 - BOQ and specifications for interior and civil works only
 - Good for Construction (GFC) drawing after the appointment of contractor.
 - Approval of drawings by various vendors
 - To attend meetings related to the progress of work
 - Recording key decisions during meetings and site inspection visits related to aforementioned scope.
 - To ensure design intent is being followed
 - To trouble shoot visual and interior designs related issues.
 - b. Additionally, advice/ recommendations may be sought from you on Structural design and BOQ, HVAC, Electrical-Plumbing (MEP) design and BOQ, Landscape, Commercial, Kitchen design, Building Automation Systems, Lift design or any other aspect of the project as maybe required.
- V. **Exclusions:**
 - a. Compilation of Tender document with terms and conditions/inviting and receiving tender/ Making cost comparatives, shortlisting and negotiations and award of works.
 - b. Day-to-day supervision for quality control (however site inspection will be carried out at relevant stages to ensure that the visual design intent as per drawings is followed)
 - c. Contractor's bill checking and approval
 - d. Any kind of liaison and statutory approvals
 - e. Any service not mentioned in inclusions

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Terms of Reference:

1. NITRD intends to induct a Consultant Architect (on contractual basis) renovation and remodeling of the Trainees Hostel on the behalf of NITRD. He/ She will report to **I/c Maintenance/ AE (Civil)**.
2. The appointment of Consultant Architect (on contractual basis) will be purely on contractual basis and the Consultant Architect (on contractual basis) shall not claim for regularization of his/her appointment.
3. The Consultant Architect (on contractual basis) shall perform the services as assigned by the Director, NITRD, and **I/c Maintenance/ AE (Civil)**.
4. In special circumstances, the Consultant Architect (on contractual basis) can be called for visits on holidays or beyond normal working hours.
5. The contractual appointment is for an initial period of six months, extendable further for six months, subject to satisfactory performance and as per requirement in NITRD.
6. The Consultant Architect (on contractual basis) will be bound by the general administrative rules of the Central Government/ NITRD as applicable to contractual staff.
7. The Consultant Architect (on contractual basis) shall be paid a consolidated remuneration subject to TDS etc.
8. NITRD shall have the right to examine/review the services provided by him/her.
9. He/she shall perform his/her obligations with all necessary skills, diligence, efficiency and economy.
10. The NITRD shall not be responsible for any loss, accident, damage/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.
11. He/she shall treat all official information as confidential and use the same only for the purpose of the performance of the services.
12. The contract can be terminated by the Director, NITRD at any time without assigning any reason.
13. The contract can be terminated by the Consultant Architect (on contractual basis) by giving a month's notice, in the absence of which one month's salary will be forfeited.

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General Instructions:

1. Eligible candidate will present themselves for registration at 12:00 AM in Administrative Block on the day specified for the interview along with the application duly filled in the prescribed format as per annexure-I with all relevant documents in original together with self-attested copies in the support of their candidature for the post. **No application of candidate will be received after 12:00 AM.**
2. Crucial date of determination of eligibility with regards to age, educational qualification etc. will be the date of registration of the candidates appearing in the interview.
3. Candidate must bring the original certificates pertaining to eligibility criteria with self-attested copies at the time of interview:
4. No correspondence or personal inquiries shall be entertained.
5. The candidates are advised to ensure that they fulfill the eligibility criteria as mentioned in the advertisement before coming for walk-in-interview.
6. No TA/DA will be paid for attending the interview.
7. Application form in Annexure-I along with eligibility criteria can be download from Institute website www.nitrtd.nic.in.

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Annexure-I

**Application form for the post of Consultant Architect (on contractual basis) in the
Department of TB & Respiratory Diseases, NITRD**

**Affix Passport
Size
Self-attached
Photograph**

1. Name in full (capital letters) : _____
2. Father's Name : _____
3. Age & Date of Birth : _____
4. Aadhar No. : _____
5. Telephone no. : _____
6. Mobile no. : _____
7. Email ID : _____
8. Mailing address : _____
9. Permanent Address : _____

10. Educational qualification : _____
11. Expected monthly remuneration : _____

DECLARATION: I solemnly declare that the above information/statements given by me are correct to the best of my knowledge and belief. I understand that withholding of information or giving false information will result in a refusal to hire/termination of employment/civil penalty.

Signature of Candidate

Place:

Date: